

# Key Club

## Louisiana-Mississippi-West Tennessee District

### Required Convention Registration Form

## DISTRICT CONVENTION CODE OF CONDUCT

**TO THE FACULTY ADVISOR:** A copy of this *CONVENTION CODE OF CONDUCT* must be given to all individuals planning to attend this year's convention. Each student and their parent(s) must certify that they have read the *CONVENTION CODE OF CONDUCT* on the **PARENTAL CONSENT FORM**. The LaMissTenn District has the right to refuse registration to any Key Club member who signed **CONSENT FORM** is not presented at the convention.

### GENERAL STATEMENT

Your Key Club District Board, the Sergeant-At-Arms Committee, and our Adult Advisors and Kiwanians urge everyone to enjoy the convention fully. To ensure proper behavior, the Board has adopted the following rules, "The Convention Code of Conduct," to assure the safety, comfort, and pleasure of everyone.

1. All convention attendees must be properly registered for the convention. All registrants and participants must wear their name badge in the appropriate manner, and wear their convention wristband at all times when they are outside of their hotel room.
2. All Key Clubbers and Advisors are **REQUIRED** to attend all convention general sessions and caucuses, as published in the official convention program.
3. No Key Clubber or Advisor will be permitted to leave the hotel property on Friday evening or Saturday evening beginning with the evening convention sessions and/or banquet, and ending the following mornings at 6:00 a.m. (without specific permission from the District Administrator.)

### RESPONSIBLE BEHAVIOR

1. All Key Clubbers are expected to conduct themselves as responsible young adults, and are expected to attend all sessions and activities.
2. All participants are expected to abide by all government laws and regulations.
3. **NO** female Key Clubbers or guests are to be permitted in male Key Clubber's or guest's room. **NO** male Key Clubbers or guests are to be permitted in the room of any female Key Clubber or any other female guest.
4. Each Key Clubber will be responsible for all hotel property in his/her room and will be charged for any damages in that room. This applies to **ALL** convention participants! Everyone is advised to check the hotel room before occupying it. If any damage is evident prior to occupancy, Key Clubbers and Advisors are required to report the damages to the hotel desk and housing committee (at the desk in the registration area) **IMMEDIATELY!**
5. **NO INTOXICANTS OF ANY NATURE** (including beer, wine, drugs, etc.) will be permitted in the possession of **ANYONE** at the convention.
6. No smoking is allowed in any convention sessions.
7. Members are expected to abstain from any activity of a sexual nature.
8. Members may not possess weapons, firecrackers or anything of a dangerous nature.
9. Unnecessary noises are prohibited. "Unnecessary noises" are defined as, but not limited to such things as yelling in the hallways, excessive loud talking in the sleeping rooms, playing the TV/radio/or sound system on a high volume.

### LODGING

1. For security and liability reasons, everyone registering for the District Convention must stay in the official Convention Hotels.
2. A curfew of 12:30 a.m. will be observed on Friday night, and 12:00 midnight on Saturday night. Curfew ends at 6:00 AM.
3. Items within this section may be modified by the District Administrator.

### DRESS CODE

1. All participants are expected to abide by the designated dress code for each session.
2. All convention attendees -- Key Clubbers, Advisors, Chaperones, Parents and Guests -- must wear Professional Business Attire" at all convention sessions (except on Saturday morning).
  - a. **For all males**, professional business attire is defined as dress shirt and tie with dress slacks - no jeans or shorts permitted.
  - b. **For all females**, professional business attire is defined as appropriate dress (dresses, skirts and blouses, dress slacks/suits).
3. Clothing which may cause distractions during the convention, in brief, dress apparel unbecoming of a Key Clubber will not be allowed.
4. All participants are required to wear name badges at all times when they are outside of their hotel room.

### ENFORCEMENT

The District Board and/or District Administrator reserves the right to remove any person from the convention with a letter to his/her parents, school administration, and sponsoring Kiwanis Club for infractions of ANY of the above regulations, AND for conduct unbecoming of a Key Clubber.

# Key Club

## Louisiana-Mississippi-West Tennessee District

### Required Convention Registration Form

#### PARENTAL CONSENT TO ATTEND THE 67<sup>th</sup> LaMissTenn KEY CLUB DISTRICT CONVENTION & EMERGENCY MEDICAL AUTHORIZATION

**TO THE FACULTY ADVISOR:** Please issue a copy of this **PARENTAL CONSENT FORM** to all Key Club members attending the 67<sup>th</sup> Annual Convention, April 16-18, 2010. Collect the completed and **signed CONSENT FORMS** from the students. Carry all **CONSENT FORMS** to the convention to turn in when registering. **DO NOT MAIL THESE IN ADVANCE!** The LaMissTenn District maintains the right to refuse registration to any Key Clubber who do not present a **signed CONSENT FORM** for the convention.

*Key Clubber (Last Name, First Name, M.I.)*

*Date of Birth*

*Home Address*

*City*

*Zip Code*

*Home Telephone Number*

*CELL NO:*

*OTHER NO:*

*Name or Parent or Guardian*

*Two Emergency Telephone Numbers*

*Name of Doctor*

*Street Address*

*City*

*Zip Code*

*Office Telephone Number*

*Insurance Company*

*Policy Number*

*My child has the following known allergies:*  NONE

*My child is currently being treated for the following medical conditions:*  NONE

*My child is taking the following medications:*  NONE

#### FOR THE PARENT OR GUARDIAN:

I am the parent or legal guardian of \_\_\_\_\_ (my child) and give my consent as follows:

1. My child has my consent to attend the 67<sup>th</sup> Annual LaMissTenn Key Club District Convention, to be held April 16-18, 2010, in Natchez, Miss. I have read the **DISTRICT CONVENTION CODE OF CONDUCT**, and understand that my child's complete compliance is required at the convention;
2. I grant my permission to an attending physician to render any medical or surgical treatment deemed necessary to relieve pain and to preserve the life of my child; provided, however, that the adult acting as advisor/chaperone for my child shall first have attempted to contact me at the telephone numbers listed above.

*signed:* \_\_\_\_\_ *date:* \_\_\_\_\_

*This parental consent shall remain effective until revoked by written notification to the LaMissTenn District Office, P.O. Box 14026, Baton Rouge, LA 70898, or my child's return from the convention, whichever comes first.*

#### FOR THE STUDENT:

I have received a copy of the **DISTRICT CONVENTION CODE OF CONDUCT**, I have read it, and I understand that complete compliance with these rules is required at all times during the convention. I also understand that a violation of any of these rules may result in a Key Club member being sent home, at the expense of the parent.

*signed:* \_\_\_\_\_ *date:* \_\_\_\_\_

*Key Club Member*